Minutes of the 20th meeting of the Academic Affairs Committee (AAC) held on 25th July 2022 in the Senate Room, 7th Floor, R&D Block in Hybrid mode.

	Following members/special invitees were present: Prof. Anuradha Sharma – AAC Chair and Chair-PG Affairs Prof. Pushpendra Singh – DoAA Dr. Sumit Darak - Chair-UG Affairs Dr. Sujay Deb Dr. Debajyoti Bera Dr. Sriram K Dr. Debika Banerjee Dr. Rakesh Chaturvedi Dr. Ganesh Bagler Dr. Anuj Grover Dr. Sneh Saurabh Mr. K P Singh –Academic In-Charge Mr. Ashutosh Brahma - Deputy Manager (Academics) Ms. Anshu Dureja- Deputy Manager (Academics) Ms. Nisha Narwal - Assistant Manager (Academics) At the outset, Prof. Anuradha Sharma (AAC Chair) welcomed all members/special invitees to the AAC meeting. Thereafter, the agenda items were taken up for discussion and the following decisions/recommendations were made:
Item 1.	The minutes of the 19th meeting of the AAC held on July 13, 2022 were confirmed as circulated.
Item 2.	**To discuss the proposal of the B.Tech. program in Electronics Engineering - VLSI Design and Technology (EE-VDT) by the Department of ECE.** Dr. Anuj Grover and Dr. Sneh Saurabh apprised the members of the background of the proposal and presented salient features of the proposed B.Tech. program in Electronics and VLSI Engineering (EVE) to be offered by the Department of ECE. They also apprised the members of the inputs/suggestions given by the external experts during the two workshops organized by the department. Some external experts suggested creating a micro-Fab Lab at IIIT-Delhi, as it will add a lot of value to this program. They also emphasized that each student admitted in this program should create at least one chip during the program. AAC also agreed with these views and strongly recommended the ECE department to try to attract funds from the Government of India and/or Industry for the establishment of such a lab at IIIT-Delhi. In the beginning, the department may consider conducting lab sessions of BTech (EVE) students at the institutes or industries that have Fab labs.

	During the course of discussions, the AAC members also suggested making some changes in the course curriculum. It was also suggested to prune the list of courses and remove the courses not offered in the last three years. After protracted discussions, the AAC agreed to the proposal with some minor revision and recommended it for the Senate approval as per Appendix (to be added after the modified version is received from Dr. Anuj/Sneh). Arising out of discussion, the AAC recommended that the existing intake of all the B.Tech. programs may be suitably revised keeping in view the division size specified by AICTE and processed further for approval of the Senate/Board of Governors. **Action: Academic Section/Senate**
Item 3.	**There are students who are taking audit courses and failing in such courses, especially TAship-related courses. The AAC is requested to deliberate on this.** Consideration of this item was deferred to the next meeting. **Action: Academic Section**
Item 4.	**To formalize the process of Research Assistantship for B.Tech. & M.Tech. students.** Consideration of this item was deferred to the next meeting. **Action: Academic Section**

Item 5.	**Points related to formative assessments of the course**
	● Making Mid Sem & End Sem Exams mandatory
	● Mandatory %age for proctored exams (Mid-sem and End-sem)
	● Mechanisms to ensure that
	    ○ To show the sum total of marks before the end-sem exam
	    ○ Instructors show the exam copies to students before moderation meeting
	    ○ Grades are submitted by the moderation meeting.
	%age of A+ grades and criteria.
	
	Consideration of this item was deferred to the next meeting
	
	Action: Academic Section

Item 6.	**To review IIITD Course Description format.** *The current course description document has information that keeps on changing and not being a part of the approval.*

	Also, it is proposed that the current taxonomy be updated with the revised "Bloom's taxonomy" (Given below) from "Computing Curricula 2020" which has more actions/verbs which will allow more flexibility to design the Cos. Annexure II Consideration of this item was deferred to the next meeting **Action: Academic Section**
Item 7.	**To reconsider guidelines for various Awards.** a. **Teaching Excellence Awards** Consideration of this item was deferred to the next meeting b. **Outstanding Educator Awards** Consideration of this item was deferred to the next meeting c. **TA Awards** · Consideration of this item was deferred to the next meeting d. **DOAA Award** · Consideration of this item was deferred to the next meeting **Dean's Award – Communication** **AAC discussed the proposal in brief and desired that specific criteria and the number of students to be selected by the committee under each category for Dean's list- Communication needs to be provided for further consideration by the AAC.** **Action: Communication & Alumni**
Item 8.	**To reconsider guidelines for "All Round Performance Medal Award"** AAC discussed the suggestions of the Student Senate (SS) for revision in the existing guidelines for the **"All Round Performance Medal Award". After detailed deliberations, it was decided not to make any change in the existing guidelines.** Arising out of discussion, the AAC desired that guidelines for all the academic awards may be placed on the website. **Action: Academic Section**

Item 9.	**To consider the matter related to change of Supervisor when (i) the Supervisor leaves the Institute or (ii) when the student wants to change the supervisor** The Dean of Academic Affairs apprised members of the background and requested for deliberations on these points. After detailed deliberations, the AAC opined that request for change of supervisor may be considered as per the existing rules. If there is any dispute between the student and the supervisor, the efforts should be made to settle the matter amicably. However, if the matter cannot be resolved amicably and the student gives in writing that he/she will not include the research work carried out with his existing PhD advisor in his/her PhD thesis, then the student may be allowed to change the advisor. **Action: Academic Section**
Item 10.	We are adding a new International Admission Mode from this year i.e. "Study in India". Applicants will apply through the Study in India portal and will be shortlisted (as per our eligibility criteria). The final shortlisting will be done based on the interviews as conducted in the IIITD International Admission Mode. As per the suggestion of DoAA we need to decide on the broad Interview Panel to conduct these interviews. AAC is requested to elaborate on this matter. Consideration of this item was deferred to the next meeting.
	The meeting ended with a vote of thanks to and by the Chairperson.

***